

**City of Seattle
Civil Service Commission
February 16, 2011**

APPROVED MARCH 16, 2011

Call to Order: Commission Chair Steven Jewell called the regular meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

In Attendance:

Commission Chair Steven Jewell
Commissioner Ellis H. Casson
Commissioner Gregg Hirakawa
Glenda Graham-Walton, Executive Director
Teresa Jacobs, Administrative Staff Assistant
Gary Smith, Assistant City Attorney

PUBLIC COMMENT

No one signed up to speak.

ACTION ITEMS

1. Approval of Minutes:

Approval of January 19, 2011 Meeting Minutes: Commissioner Casson moved to approve the minutes. Commissioner Hirakawa seconded the motion. The motion passed.

Approval of January 31, 2011 Special Meeting Minutes: Commissioner Hirakawa moved to approve the minutes. Commissioner Casson seconded the motion. The motion passed.

2. Review Monthly Case Status Report & Appeal-New, Review & Update:

The Commission reviewed the monthly case status report.

- ❖ The Executive Director provided the Commission updates on current Civil Service Commission appeals:

New Appeals:

Tuck v. City of Seattle-CSC No. 11-07-003: Appellant filed an appeal alleging she was not enrolled into the pension system immediately upon rehire from "lay-off" status which was part of a settlement agreement for a CSC appeal. The Commission determined that it does not have jurisdiction over the issue and will issue a Dismissal Order.

Lizunova v. FFD-CSC No. 11-04-004 Appellant filed an appeal alleging her position was abrogated based on her title and not based on her work or tasks performed. The Commission determined that it does not have jurisdiction over the issue and will issue an Order of Dismissal.

- **Manion v. Personnel-CSC No. 11-04-001:** The Commission will determine whether Appellant's appeal filed on January 4, 2011 is within its jurisdiction. Commissioner Hirakawa will be the Reviewing Officer.

Review:

- **Manion v. Personnel-CSC No. 11-07-002:** This issue was tabled until the March meeting for further review on the issue. (*Commission Chair Jewell recused himself from any action or discussion*).
- **Duncan v. SPU-CSC No. 10-04-018: Executive Session** The Commission went into Executive Session at 10:00 a.m. The Executive Session ended at 10:06 a.m. The Commission reviewed and affirmed (?) a decision issued by the Office of Hearing Examiner in the matter of Duncan v. SPU.

DISCUSSION ITEMS

3. **Status of Service Credit Legislation:** Commissioner Hirakawa briefed the Commission on the meeting he and the Executive Director attended with the Mayor's staff, regarding Service Credit Legislation. The Mayor's office issued a directive to the Personnel Department to proceed with drafting legislation by the end of first quarter. The Executive Director also reported that she and Commissioner Hirakawa met with Council Member Jean Godden, prior to the Mayor about the proposed legislation and Ms. Godden appeared to support moving forward.
4. **Executive Director's Summary of January 27, 2011 Meeting with David Bracilano, Director of Labor Relations:** The Executive Director gave an update to the Commission regarding her and Assistant City Attorney Gary Smith's meeting with David Bracilano regarding the proposed service credit legislation. She also shared that the meeting covered other issues that she was not prepared to address, thus she sent a response letter.
5. **Monthly Summit (Budget) Report:** The Executive Director reported the budget is on track for February.
6. **Old/New Business:** None

Adjourn: The meeting adjourned at 10:20 a.m.

Respectfully Submitted:

/s/ Teresa R. Jacobs 3/16/2011

Teresa R. Jacobs
Administrative Staff Assistant

Approved by:

/s/ Steven A. Jewell 3/16/2011

Steven A. Jewell, Commission Chair

Date